

Stone Creek Ranch Homeowners Association, Inc. A Texas Non-Profit Corporation

March 28, 2019

Dear Homeowner:

Per the governing documents of the Stone Creek Ranch Homeowners Association, there will be an Annual Meeting of the members on **Tuesday, April 16, 2019 at 6:30 p.m., Ed Willkie Middle School, 6129 Texas Shiner Dr., Fort Worth, TX 76179**. The meeting will be held for the following purposes:

1. To elect three (3) Board Member(s). If you would like to run for the board, please fill out the board member questionnaire.
2. Provide an overview and accomplishments of 2018

Please find the following enclosed:

1. An agenda for the Annual Meeting.
2. A proxy form in the event you are unable to attend.
3. A Board Member Candidate form.

In the event you are unable to attend the meeting, please complete the enclosed proxy form and return it by email to ryan@legacysouthwestpm.com.

During the Annual Meeting, the owners will elect three (3) members to the Board. In anticipation of the Annual Meeting, the current Board would like to extend to you the opportunity to nominate either yourself or another owner for election to the Board. Nominations are open to any owner and should be made using the attached Board Member Candidate Profile form. You may return the Board Member Candidate Profile form by following same instructions above for return of the proxy form. **The deadline for receipt of nominations is April 12, 2019**. Please be advised that nominations will also be called for during the Annual Meeting.

If Quorum is not met at the meeting that starts at 6:30 p.m., then we will adjourn and reconvene the meeting starting at 6:40 p.m. A third and final meeting where quorum will be obtained by those owners who are present in person or by proxy will begin at 6:50 p.m.

Please arrive at the meeting a few minutes early in order to sign in and receive your materials before the meeting starts. The meeting will promptly begin at 6:30 p.m. We look forward to seeing you at the meeting. If you have any questions, please don't hesitate to call me at 214.705.1615

Regards,
Ryan Smith
Community Association Manager
Legacy Southwest Property Management

Legacy Southwest Property Management, LLC
8668 John Hickman Parkway Ste 801
Plano, TX 75034
Phone: 214.705.1615 Email: Ryan@Legacysouthwestpm.com

Stone Creek Ranch Homeowner's Association, Inc.
2019 Annual Meeting Agenda
April 16, 2019

- I. Call to Order**
 - a. Establish Quorum
 - b. Proof of Notice
 - c. Introductions

- II. Approval of Minutes of Last Annual Meeting**

- III. 2018 Year-end financial recap**

- IV. Election of Board Member**
 - a. Nominations from the Floor
 - b. Introduction of Candidates
 - c. Voting
 - d. Announcement of Election Results

- V. 2018 Accomplishments**

- VI. Adjournment**

Stone Creek Ranch Homeowners Association

2019 Annual Meeting

Proxy

KNOW ALL MEN BY THESE PRESENTS, that the undersigned Homeowner in Stone Creek Ranch Homeowners Association does hereby constitute, authorize, and appoint: **(please check one of the options below):**

☐ Option #1 _____ (name) (someone who will attend the meeting on your behalf)

By this designation of proxy, the Proxy Holder may attend and represent the Homeowner with the full power to vote and act for the Homeowner in the same manner, to the extent and with the same effect as if the Homeowner were personally present.

☐ Option #2 A Director of the Board who is not running for re-election for both voting and quorum purposes as the Proxy for the Homeowner to act on behalf of Homeowner at the Annual Meeting of members of Stone Creek Ranch Homeowners Association, and at any adjournment of the Annual Meeting or any subsequent meeting called to conduct or complete the Annual Meeting.

The Proxy Holder shall have full power to represent the Homeowner and vote on all issues and motions that are properly presented at the meeting(s) for which this designation of proxy is effective. The Proxy shall have the authority to vote entirely at the discretion of the Proxy.

☐ Option #3 **This proxy is to be used for quorum purposes only and will not be used for their voting privileges.**

Unless sooner terminated, this voting instrument shall terminate automatically upon the final adjournment of the Annual Meeting for which it is given.

Owner's Name (Printed)

Signature of Owner

Owner's Property Address

Date

The deadline to return the proxy is April 12, 2019

Stone Creek Ranch Homeowners Association, Inc.

Board Member Candidate Questionnaire

Due by April 12, 2019

PLEASE FILL OUT THIS PROFILE FORM IF YOU ARE INTERESTED IN RUNNING FOR THE
BOARD OF DIRECTORS

NAME:	DAYTIME PHONE NUMBER:
ADDRESS:	EVENING PHONE NUMBER:

PLEASE TELL US ABOUT YOURSELF:
(SPOUSE, KIDS, HOBBIES/INTEREST, ETC.)

PLEASE WRITE PAST EXPERIENCES/WORK THAT QUALIFIES YOU FOR A POSITION ON THE
BOARD OF DIRECTORS:

WHAT WOULD YOU LIKE TO DO FOR THE ASSOCIATION?

Please mail this form to the address below or email to **Ryan@legacysouthwestpm.com**